

INSTRUCTIONS FOR COMPLETION OF FCC FORM 740

This form must be completed for each radio frequency device as defined in 47 U.S.C. 302 and CFR 2.801, which is imported into the Customs territory of the United States. The original shall be sent to the Commission at the following address on or before the date the shipment is delivered to a U.S. port of entry:

Federal Communications Commission
Washington, DC 20554
Attention: Imports

A copy of the completed form must accompany each such entry.

Typical examples of devices which require the use of this form: radio and TV receivers, converters, transmitters, transmitting devices, radio frequency amplifiers, microwave ovens, industrial heaters, ultrasonic equipment, transceivers, computers.

Marketing as used in this form (and 47 CFR 2.1201 et seq.) means sell or lease, offer for sale or lease (including advertising for sale or lease, or display at a trade show) or import, ship or distribute for the purpose of selling or leasing or offering for sale or lease.

Limited quantities, as used in this form is the number specified in 47 CFR 2.1204(a)(3). Waivers of this limit are not often granted, but may be requested from the FCC office responsible for imports. Written waiver requests must contain specific information required by that office.

Equipment imported for test, evaluation or display (Import Conditions 3 or 4 of Part II of this form) may not be marketed (sold or leased, offered for sale or lease, advertised, etc.). Display of such equipment must be clearly marked as not for sale. 47 CFR 2.803 or 2.805 specifically apply.

The identification (name and number) of the radio frequency device specified on the front of this form must be identical to the name and number inscribed on the device. If the device being imported requires an equipment authorization (e.g., certification, type acceptance, type approval, or any other form of approval) it is important that the name of the manufacturer, description of the device and identification (name and number) specified on the grant of equipment authorization agree exactly with the same information shown on the front of this form. A discrepancy between the information specified on the FCC documents may result in unnecessary delays and expense or result in enforcement action.

FCC Form 740 may be reproduced provided the following conditions are met (see 47 CFR 0.409, Commission Policy on Private Printing of FCC Forms.) (Some of the conditions are listed below):

1. That private companies reproducing the form use a printing process resulting in a product that is comparable in quality to the original document;
2. That private companies reproducing the form refrain from including therein or attaching thereto any advertising matter or deleting any material from the form;
3. That private companies reproducing the form exercise care to assure that the form being reproduced or distributed is the current edition presently used by the Commission for the type of application involved; such private company to be advised that, though the Commission will endeavor to keep the public advised of revisions in the form, it cannot assume responsibility to the extent of eliminating any element of risk against overstocking, etc.

PAPERWORK REDUCTION ACT STATEMENT AND PRIVACY ACT STATEMENT

The solicitation of information requested on this form is authorized by the Communications Act of 1934, as amended. The information collected will be used to ascertain whether equipment authorization is required, and if so, whether or not it has been granted. If all the information is not provided, the importation of this or other shipments may be delayed or prevented. Accordingly, every effort should be made to provide all necessary information. Your response is required to obtain a benefit.

Public reporting burden for this collection of information is estimated to average five minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, should be sent to the Federal Communications Commission, Records Management Branch, Washington, DC 20554, Paperwork Reduction Project (3060-0059) **DO NOT SEND COMPLETED FORMS TO THIS ADDRESS!**

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, P.L. 93-579, DECEMBER 31, 1974, 5 U.S.C. 552(a)(3), AND THE PAPERWORK REDUCTION ACT OF 1980, P.L. 96-511, DECEMBER 11, 1980, 44 U.S.C. 3507.